



Do you want hands-on experience AND leadership training?

Job Description: Intern

About You:

- Are you looking for behind-the-scenes experience in running a small business and managing projects?
- Do you want the opportunity to try out different residential construction trades in a short amount of time?
- Do you thrive with a regular weekly work schedule?
- Do you want to get paid while you build career experience?

About ET's Home Renovation:

ET's Home Renovation brings craftsmanship and respect to every home improvement project. We repair and renovate residential properties in Kyle, Texas and in surrounding communities from South Austin to San Marcos. Led by Everend Thorne, General Contractor, ET's Home Renovation has been working on homes locally since 2005, building partnerships with exceptional suppliers and subcontractors in the area. These relationships ensure that your problems can get attention from experts ... the guy with forty years of experience in that ONE thing or the specialist trained in the latest products will pick up our call if the need arises! We treat each customer as a friend and neighbor (we may even see them in the grocery store!) and we are accountable to them. So, we communicate clearly, we provide high quality services and we strive to keep a clean jobsite every time.

Apply Online at: ETsRR.com

512-795-1000

In this role you will be...

- assisting with the execution of repair & renovation projects.
- contributing to the development of processes and business infrastructure by participating in the employment process.
- utilizing the tools of the business to identify opportunities for improvement to company systems.
- documenting project status updates via CompanyCam for pictures and Jobtread for scheduling, planning and project management
- providing daily jobsite support.
- ensuring jobsites remain tidy.
- fetching materials as needed.
- assisting lead craftsman.
- participating in a weekly, in-person meeting for Goal-Setting and Review Meetings (GSRs) with Everend.
- filing your GSR report.
- getting to talk to really nice customers, fostering relationships with them.
- answering questions and providing solutions in a friendly & optimistic manner.

This opportunity is for you if...

- you enjoy working as a team member, communicating clearly and accepting feedback.
- you have a punctual and consistent work ethic.
- you get excited about learning new skills, from tools to tech solutions to craftsman techniques.
- you would look forward to working on various jobsites daily in Kyle, Texas and surrounding communities and/or the South Austin area.
- you would value mentorship and career development opportunities.
- you can pay attention to detail (executing your work with precision to provide error-free service to our customers OR communicating to a supervisor if you do not understand the directions or need more guidance in order to execute the task at a professional level)
- you have a natural ability to keep things clean and organized.

It's Time to Apply!

Does this sound like you? Are you ready to take on an awesome new adventure with a growing company? Use the application form at <https://ETsRR.com/careers#apply> to tell us why you would be the next great addition to our team!

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The benefits:

- \$15/hr compensation for 40 hours per week
- Regular schedule Mon-Fri, 8:00A to 5:00P with occasional on-call hours, depending on current projects
- Skills-based training opportunities
- End-of-Summer \$100 Bonus for completing all weekly GSRs
- Networking and career development opportunities
- Volunteer Time Off (VTO) to help an organization or an individual (up to 2 days per month)
- 2nd-year returning Interns qualify for a \$500 scholarship
- Local community networking opportunities

Experience Required:

- High school diploma or equivalent
- Valid driver's license & reliable vehicle
- Computer proficiency; experience with Google Docs & Sheets
- Good verbal and written communication skills
- Ability to lift 50 lbs.
- The ability to provide Service with Respect at all times
- Note: Talent trumps experience! If you lack one or more of the required skills but you believe you can excel in this position, you will have the opportunity to list and explain your additional skills in our online application.

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Our Mission:

ET's Home Repair & Renovation provides renovation and handyman services for homeowners and investors, offering quality craftsmanship and a clear plan for each job. Our company exists to improve the beauty and function of our customers' properties & living environments while contributing to our industry through honesty and excellence. We create career opportunities for craftsmen who answer God's calling to be good stewards of our talents & tools. We serve with Creativity, Grace and Respect as we strive for 100% customer satisfaction in every project.

Our Core Values:

Creativity

- Design and build creative projects that enhance beauty, functionality and longevity.

Respect

- We respect our clients with our cleanliness, our on-time performance & our care with our customers' assets.
- We respect our craft by maintaining safety, appropriate language and continuous improvement.
- We respect the projects by performing top-quality work with honesty and excellence.
- We respect ourselves by caring for our health, our appearance and our tools.
- We respect this industry, learning from craftsmen who forged the way before us and training future craftsmen.

Grace

- We employ craftsmen in a meaningful vocation while improving the lives of our customers.
- We are here to serve. God has blessed us, and in His grace we can bless others with our talents!

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